

OWG 51 General Auxiliary Services Approved Recommendations

- 1. Recommends that a consultant be employed to begin the process of determining the feasibility of expanding on the Early Learning Center currently on site at ASU as a short term goal with a long term goal being construction of another site on the Darton campus.**
- 2. Recommends that a bookstore should be operating and available to students on both campuses of the new Albany State University.**
- 3. Recommends that the operation and management of the bookstore on both campuses of the new Albany State University should be contracted with and operated by one vendor.**
- 4. Recommends that the dining contracts for both campuses of the new Albany State University should be managed by one vendor.**
- 5. Recommends that the dining contracts for both campuses of the new Albany State University should be operated under one contract.**
- 6. Recommends that transportation be available between both campuses of Albany State University on a regular schedule.**
- 7. Recommends that a print shop continue to be housed and staffed on the east campus to provide the bulk of the printing needs of both campuses.**
- 8. Recommends that a self-service copy center that is available for faculty and staff use be housed on the west campus.**
- 9. Recommends that ATM services be located at strategic locations on both the east and west campuses.**
- 10. Recommends ATM services be included as a component of the next RFP/bid process for banking services on all campuses as appropriate.**
- 11. Recommends that bookstore policies on both campuses adhere to the same rules and regulations and follow the best practices set forth by the bookstore contractor as it relates to operation and management to include interface with financial aid.**
- 12. Recommends that software such as R25 or equivalent be used to reserve space for all activities scheduled on both campuses to include use by on campus and off campus groups.**
- 13. Recommends that events offices be housed on both campuses to facilitate and coordinate use of facilities by on campus and off campus groups on each respective campus.**

- 14. Recommends that food service policies on both campuses adhere to the same rules and regulations and follow the best practices as set forth by the dining contractor as it relates to operation and management to include interface with the Blackboard system.**
- 15. Recommends that students/faculty and/or staff needing access to services on both campuses be issued two ID cards until Banner is consolidated and the new badging system is operational.**
- 16. Recommends that as of July 1, 2017 the bookstore vendor on both campuses operate and maintain the same point of sale systems for all bookstores to include any satellite stores outlined in the RFP.**
- 17. Recommends that as of July 1, 2017 the food service vendor on both campuses operate and maintain the same point of sale systems for all dining locations to include any satellite stores outlined in the RFP.**
- 18. Recommends that vending operations include a variety of national brand snacks and beverages on both campuses.**
- 19. Recommends that the operation and management of vending services on both campuses continue to be contracted with and operated by a single or multiple vendor(s) as determined as a result of the RFP process.**
- 20. Recommends that dual ID card systems continue to be used through the end of summer term, 2017.**
- 21. Recommends that parking policies already in place at the east campus be the foundation for parking policies for both campuses but that they be amended to include policies for parking on an open campus.**