

DARTON STATE COLLEGE

Physical Therapist Assistant Program Application

*Photocopying is permitted.

CONTACT INFORMATION				*PLEASE PRINT
Last Name	First Name	Middle Initial	Preferred Name (if different)	Date of Birth
Current Street Address or Apartment Number or P.O. Box			City, State	Zip code
Permanent Street Address or Apartment Number or P.O. Box			City, State	Zip code
E-mail (*please give the one you most frequently check)			Cell #	Darton Student ID#

EDUCATIONAL BACKGROUND		
High School Name	City, State	Date of Graduation or GED
(1) College / University Name	City, State	Degree Received? Please Circle: Yes No
Dates Attended	Degree & Major (if applicable)	
(2) College / University Name	City, State	Degree Received? Please Circle: Yes No
Dates Attended	Degree & Major (if applicable)	
(3) College / University Name	City, State	Degree Received? Please Circle: Yes No
Dates Attended	Degree & Major (if applicable)	

GRADE POINT AVERAGES				
1.	Use the Prerequisite G.P.A. Form to calculate your prerequisite grade point average and include the completed form with the application. (Record the prerequisite G.P.A. in the box) →	Prerequisite G.P.A.		
2.	Use the Cumulative G.P.A. Form to calculate your overall grade point average <u>or</u> the G.P.A. for only the last 40 hours earned and include the completed form with the application. Indicate the additional G.P.A. you choose to include by only filling in the box for either cumulative G.P.A. <u>or</u> last 40 hours earned.	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Cumulative G.P.A.</td> <td style="width: 50%; border: none;">Last 40 hrs G.P.A.</td> </tr> </table>	Cumulative G.P.A.	Last 40 hrs G.P.A.
Cumulative G.P.A.	Last 40 hrs G.P.A.			

OBSERVATIONAL HOURS		
Please include the verified/signed documentation of hours with the application, as well as completing the boxes below with specific number of hours in <u>each setting</u> and the total number of hours accumulated.		
Name of Facility	Type of Setting/s (ie. Acute care, outpatient, rehab unit, nursing home, pediatrics, aquatic, home health, wound care, etc.)	Number of hours in each setting (be specific)
TOTAL =		

ESSAY***No specific length is required**

Please include a **hand written** essay explaining why you have chosen PTA as a career path and why you feel you deserve a seat in the class.

RECOMMENDATION***May be mailed separately**

Please include at least one completed recommendation form from a PT or PTA. (The **Letter of Recommendation Form** is required.)

HOBET V

The Health Occupations Basic Entrance Test V (HOBET V®) measures basic essential skills in the academic content area domains of reading, mathematics, science and English and language usage.

SIGNATURE

Have you previously applied to this program? Yes No If yes, when?

I hereby apply for admission to the PTA Program for the Fall Semester and certify this application is correct and complete. I have read the application packet, including the essential abilities required and understand the application and selection processes. I further understand that any failure on my part to comply with these processes will result in the cancellation of my application. I am also aware of the competitive nature of the application process for the PTA program and therefore understand that taking prerequisite courses, as well as meeting all of the minimum requirements does not guarantee acceptance into the program.

Signature of Applicant

Date

Please mail the completed application along with the following documents to the address below.

**Darton State College
c/o PTA - Health Sciences Division
2400 Gillionville Road
Albany, GA 31707-3098**

- (1) If you wish to know if your application has been received, please send the application as certified mail. The PTA Selection Committee will not open any mail until after the deadline or answer calls/emails; therefore, calling to inquire about the status of the application will be useless.
- (2) Again, the PTA Selection Committee will not open any mail until after the deadline or answer calls/emails regarding application status; therefore, if you wish to know if your application is complete, please read all directions and utilize the checklist below.
 - Prerequisite G.P.A. Form**
 - Must be completed even if courses are still in progress.
 - Cumulative G.P.A. Form (or last 40 hours completed)**
 - Must be completed even if courses are still in progress.
 - Observational Hours Form**
 - Other form of documentation of hours is acceptable.
 - Recommendation Form/s**
 - The Recommendation Form within this packet is required.
 - May be mailed separately from the application by the PT or PTA.
 - Hand written essay**
 - No specific length is required.
 - Submitted official scores from the HOBET V** (Health Occupations Basic Entrance Test V)
 - Information for testing at Darton will be posted on the website by October 31
 - Application completed and mailed before June 1**
 - Sent certified and checklist completed

Please note: No application fee is required for the PTA program. The application and admission process for Darton State College is separate from the PTA program application.

Instructions for G.P.A. Forms

The G.P.A. forms **MUST BE COMPLETED & mailed with your application.**

- If you do not have a grade for a course at the time the form is completed, do not include the number of credit hours or quality points in the (QH) or (QP) columns; simply place an X in the boxes (QH) and (QP). Please indicate in the grade column if the course is “in progress” or indicate when you plan to take the course.
- An example of how to calculate a G.P.A. has been provided below. Utilize the **Prerequisite G.P.A. Form** at the bottom of this page and the **Cumulative G.P.A. Form** to calculate your grade point averages and record the averages on Page 1 of the application.

Where Course Was Completed	Course Identification	QH number of credit hours per course	Multiply	Letter Grade & Equivalent Values A=4, B=3, C=2, D=1, F=0	equals	(QH) x Grade Equivalent = (QP) Quality Points
Columbus State	ENGL 1101	3	x	A (4)	=	3 x 4 = 12
Columbus State	MATH 1111	3	x	B (3)	=	3 x 3 = 9
Darton	POLS 1101	3	x	A (4)	=	3 x 4 = 12
Darton	MUSC 1100	3	x	C (2)	=	3 x 2 = 6
Darton	PSYC 2103	3	x	B (3)	=	3 x 3 = 9
Darton	BIOL 2111K	4	x	B (3)	=	4 x 3 = 12
Darton	BIOL 2112K	4	x	B (3)	=	4 x 3 = 12
Darton	BIOL 2115K	X	x	X “in progress”	=	X
Total QH:		23		Total QP:		72
72 QP ÷ 23 QH = 3.13 GPA						

1. Once all information has been placed in the appropriate column, total the QH column (number of credit hours **QH**) for the courses that have been completed. If a grade has not been earned, simply place an **X** in the **QH** column for that course.
2. The equivalent value must be assigned for the grade earned for the course. If you earn an A, then it is equivalent to a 4, and so on. (A=4, B=3, C=2, D=1, F=0) If a grade has not been earned, simply place an **X** in the **QP** column for that course.
3. Calculate the **QP** for each course by multiplying number of credit hours (QH) by the equivalent value of the grade earned for the class.
4. Total the last column, quality points/**QP**, and then complete the formula **Total QP ÷ Total QH = G.P.A**
5. Complete the **Prerequisite G.P.A. Form** below and the **Cumulative G.P.A. Form** and record averages on Page 1 of the application.
6. Your Cumulative/Overall G.P.A. includes ALL coursework/college credits previously taken at one or multiple institutions. “ALL” includes grades earned in every course you have taken, including the repeated courses. You also have the option of only calculating the last 40 credit hours completed, but you do not include both. The option to calculate and include only the last 40 hours completed is a means of forgiveness for anyone that may have lost focus in his/her earlier years in college.

Prerequisite G.P.A. Form

Where Course Was Completed	Course Identification	QH number of credit hours per course	Multiply	Letter Grade & Equivalent Values A=4, B=3, C=2, D=1, F=0	equals	(QH) x Grade Equivalent = (QP) Quality Points
			x		=	
			x		=	
			x		=	
			x		=	
			x		=	
			x		=	
			x		=	
			x		=	
Total QH:				Total QP:		
Total QP _____ ÷ Total QH _____ = _____ Prerequisite G.P.A						

DARTON STATE COLLEGE
Physical Therapist Assistant Program
Recommendation Form

*Photocopying is permitted.

Name of Applicant:
 (Print legibly)

Dear Applicant, Please print your name above and sign below to acknowledge the following statement:
 I hereby waive my right to access this letter of recommendation. This letter will remain confidential to encourage the recommender to provide a candid assessment.

_____ Applicant's Signature _____ Date

PT or PTA: Please indicate in what capacity you have known the applicant by checking the appropriate box below.

- I do not know the applicant outside of the observational experience.
- I know the applicant outside of the observational experience.
 If checked, please indicate how long you have known the applicant and in what capacity:

Please rank the applicant in relation to the observational volunteer or work experience.

	Outstanding	Excellent	Good	Average	Poor	N/A
Communication Skills						
Effective Use of Time						
Professionalism						
Responsibility						
Critical Thinking						
Stress Management						

***Please comment on the characteristics that will make the applicant a competitive candidate for the PTA Program.*

Comments:

(Please check one of the boxes below)

Overall, I rate this applicant:

- Outstanding (Top 1%)
- Excellent (Next 5%)
- Good (Next 10%)
- Average (Next 25%)
- Poor (Remaining %)

This form must be received no later than June 1.
Please place in an envelope, sign the seal, and mail to:
 Darton State College
 PTA Selection Committee
 2400 Gillionville Road
 Albany, GA 31707

_____ **Please circle: PT or PTA** How many years have you practiced? _____
 Signature

_____ Date _____ Name of Facility _____
 Printed Name

***Any questions, comments, or concerns, please call**
Director, Kerri Johnson, PT, DPT @ 229-317-6904 or Sarah Brinson, PTA, MEd @ 229-317-6812.

Thank you for your contribution to the future of our profession & taking time out to assist us in our journey of education.