DARTON STATE COLLEGE

Health Sciences Division

RADIOLOGIC SCIENCE PROGRAM

APPLICATION PACKET

University System of Georgia – An Affirmative Action/Equal Opportunity Institution

REVISED July 2014

Dear Prospective Student:

Thank you for your interest in Darton State College and the Radiologic Science Program. Attached you will find the Radiologic Science Program application and additional information.

Radiologic Technologists, or Radiographers, are health care professionals who use technical skills and knowledge obtained throughout this program to assist in the diagnosis of a patient's medical condition. You will work closely with physicians, other technologists, nurses, and a variety of clinical staff to achieve optimal care for your patient. Radiographers use equipment that combines computer technology with ionizing radiation to produce images for diagnostic interpretation. The knowledge gained through this program will allow you to evaluate the images you have produced and provide the radiologist(s) with the information needed for an accurate diagnosis. Radiographers are sometimes known as the "eyes" of the radiologist(s).

Darton State College has been given the authority, through the University System of Georgia, to grant an Associate of Science in Radiologic Science. This degree is a six (6) semester program designed to prepare you for employment as an entry-level Radiologic Technologist. The program is open to qualified applicants regardless of experience.

The Radiologic Science Program is currently seeking initial accreditation with the Joint Review Committee on Education in Radiologic Technology (JRCERT), 20 North Wacker Drive Suite 2850, Chicago, IL 60606-3182, phone (312) 704-5300, fax (312) 704-5304, mail@jrcert.org.

Darton State College is an open admission college. However, admission into the Radiologic Science Program is determined with the use of a competitive admission process. The amount of students accepted into the program is limited to a specific number. The program accepts students once per year. Each new class begins Radiologic Science courses in the spring semester (January) of each year. Admission into the program is non-discriminatory with respect to any legally protected status such as race, color, religion, gender, age, disability, national origin, and any other protected class. Please refer to the attached materials for admission requirements.

Students wishing to apply for admission to the Radiologic Science Program must first be admitted to Darton State College. To apply for general admission to the college, submit an Application of Admission, the non-refundable application fee, and official transcripts of all previous academic work. A completed application packet for the Radiologic Science Program must be received **NO LATER THAN NOVEMBER 1ST**. Only admission documentation submitted on or before this deadline can be used in the competitive admission process. Prerequisite courses are not required prior to program admission; however, completion of particular core courses will benefit applicants in the competitive selection process. Please see the selection process outlined in this packet and in the college catalog.

If you have any questions, please feel free to contact the Radiologic Science Program Director in the Health Sciences Division by phone (229) 317-6724 or by email at kelley.castro@darton.edu.

Sincerely,

Kelley Castro

Kelley Castro, M.Ed., R.T.(R)
Program Director, Radiologic Science

Darton State College
Radiologic Science Program

Mission Statement

The mission of the Radiologic Science Program at Darton State College is to graduate competent, capable and adaptable entry-level radiologic technologists who possess appropriate levels of skill, professionalism, and compassion with a commitment to the highest quality patient care.

Program Goals with Student Learning Outcomes (SLO)

GOAL 1: Students will demonstrate professionalism.

SLO: Students will demonstrate professional behavior in the clinical setting.
SLO: Students will explain the importance of continued education.

GOAL 2: Students will demonstrate proper communication skills.

SLO: Students will demonstrate written communication skills.
SLO: Students will demonstrate oral communication skills.

GOAL 3: Students will demonstrate critical thinking capabilities.

SLO: Students will adjust procedures for non-routine exams.
SLO: Students will accurately critique images for diagnostic quality.

GOAL 4: Students will demonstrate competence in the clinical setting.

SLO: Students will demonstrate knowledge of positioning skills.
SLO: Students will use appropriate technical factors.
SLO: Students will practice radiation protection.

Program Effectiveness Measures

1) Graduates will pass the ARRT exam on the first attempt.
2) Students will complete the program.
3) Graduates will find employment within 6 months of graduation.
4) Graduates will express satisfaction with the program.
5) Employers will express satisfaction with the program.

***Program effectiveness measures and program performance can be found under the Student Link navigation tool on JRCERT's web page*: www.jrcert.org.

Darton State College – Health Sciences Division

Radiologic Science Program

Course Schedule for Associate of Science Degree

Freshman Year	**Spring Semester**	**Sem. Hrs.**
ENGL 1101	English Composition I	3
BIOL 1100K**	Anatomy & Physiology for the Health Care Provider (Human Anatomy & Physiology I & II may be taken in Lieu of BIOL 1100K and is recommended)	4
ALHE 1120**	Medical Terminology	1
RADS 1000**	Introduction to Radiography and Patient Care	3
RADS 1210**	Clinical Imaging I	2
		13
Freshman Year	**Summer Semester**	
MATH 1111**	College Algebra	3
CISM 2201	Fundamentals of Computer Applications	3
RADS 1020**	Radiographic Procedures I	2
RADS 1220**	Clinical Imaging II	2
		10
Freshman Year	**Fall Semester**	
RADS 1040**	Radiographic Procedures II	3
RADS 1120**	Imaging Science I	4
RADS 1230**	Clinical Imaging III	4
POLS 1101*	American Government in World Perspective	3
		14
Sophomore Year	**Spring Semester**	
RADS 2060**	Radiographic Procedures III	3
RADS 2130**	Imaging Science II	4
RADS 2240**	Clinical Imaging IV	6
		13
Sophomore Year	**Summer Semester**	
RADS 1100**	Principles of Radiation Biology and Protection	3
RADS 2140**	Pathology for the Imaging Professional	2
RADS 2250**	Clinical Imaging V	3
COMM 1000*	Cultural Diversity in Communication	2
		10
Sophomore Year	**Fall Semester**	
RADS 2150**	Radiologic Technology Review	3
RADS 2260**	Clinical Imaging VI	6
Area C Elective*	ART 1100, FIAR 2250, MUSC 1100, PHIL 2010, or THEA 1100	3
		12

Two Year Total = 72 Sem. Hrs.

**These courses can be taken at any time before or during the program. All other courses need to be taken in the prescribed semester or before.*

***All RADS, ALHE, science and math courses require a grade of "C" or better*.

Darton State College – Health Sciences Division
Radiologic Science Program

Clinical obligations to consider before applying

1. Students will rotate equally through all the clinical placement sites in order to ensure that equitable learning opportunities are provided to all students. The majority of the clinical placements are located outside of Darton's campus.
2. Students will be responsible for transportation and related expenses to and from clinicals.
3. Clinical and didactic schedules will not exceed 10 hours per day or 40 hours per week.
4. Less than 25% of clinical rotations will occur during evening and/or weekend hours.
5. Students may be exposed to blood and other potentially infectious material during clinicals.
6. Students will be expected to perform physical activities required for radiographic exams.
7. Students must have the minimum required capabilities of visual acuity, hearing, physical ability, manual dexterity, and speech in order to successfully achieve the competencies throughout the program. (Please refer to Admission Requirements number 7 for examples of specific duties).
8. Students must maintain patient confidentiality according to HIPAA guidelines.
9. Students must be able to perform and adapt to emergency situations.
10. Students will be expected to maintain a high standard of courtesy and cooperation in dealing with patients, fellow students, health care professionals, physicians, patients' visitors and family despite the stress of a hospital work environment.
11. Clinical sites may or may not accept students based on information received via background checks and/or drug screenings. The clinical sites decision is FINAL.

Pregnancy Policy

Please refer to the program's handbook for the Radiologic Science Program's complete pregnancy policy. Any student that is pregnant or becomes pregnant while in the Radiologic Science program should consider the following:

1. Exposure to communicable diseases. As a student, one may be exposed to a variety of communicable diseases such as rubella and the Hepatitis C virus which are a serious danger to the developing fetus. It is the pregnant student's responsibility to avoid those patients that may put them at risk.
2. Students are at risk to radiation exposure while performing radiographic exams. Pregnant students must protect themselves and the unborn child(ren) by using radiation protection practices and avoided as much radiation as possible until after the first trimester.
3. If the student's medical condition limits her ability to continue in the program, she may choose to withdraw and continue with the following cohort of RADS students, if a position is available, beginning with the withdrawn course(s). Excessive absences over the specified allowed amount (excused or unexcused) may cause the student to be dropped from that/those course(s).
4. If a student discovers she is pregnant, disclosure of the pregnancy to program faculty is voluntary. If she chooses to disclose the pregnancy, a Disclosure Form will need to be completed and submitted to the program director. A Withdrawal of Disclosure Form is also available to be completed if the student needs to withdraw the disclosure.

Darton State College – Health Sciences Division
Radiologic Science Program

Additional Specific Program Information

PROFESSIONAL CERTIFICATION PROCEDURE

Graduates of the Darton State College Radiologic Science program will be eligible to apply for certification by the American Registry of Radiologic Technologist (ARRT). An applicant for certification will submit written evidence, verified by oath, that the applicant is in good physical and mental health is a high school graduate or the equivalent and has successfully completed the course of training for Radiographers approved by the ARRT.

Eligibility for the examination depends upon the following:

1. Completion of all requirements for graduation by the program and the college.
2. Completion of the application and mailing. Applications will be made available through the program, but it is the responsibility of the student to complete the application and mail it with the appropriate fee.
3. The ARRT requires that anyone who has been convicted of a misdemeanor or felony submit details of the charge and its resolution prior to making the decision of eligibility for the examination. There is an application that may be completed earlier to determine eligibility for the exam prior to completing the program. If you have such a record, see the program director to obtain an application or you may download it from the ARRT website at www.arrt.org.
4. Students must maintain CPR certification to apply to take the ARRT certification examination.

Registered Technologists in all modalities of Radiologic Technology are required to maintain certification by agreeing to participate in professional development activities designed to keep the professional abreast of changes in the profession. Technologists will be required to obtain 24 credits per biennium (24 months) to maintain certification status.

GRADING/EVALUATION TOOLS

The minimum required score to achieve on the ARRT exam to become certified is approximately 75 to 76 on a scaled scoring system. This program follows a similar scoring system. Specific requirements to obtain class grades are outlined in each course syllabus. Grading for each course is documented within the course syllabus. The student will receive a syllabus each semester for each course. A grade of C or better is required in all coursework including prerequisites and graduation requirements. Grades will be assigned according to the following scale:

A = 90-100; **B** = 80-89; **C** = 75-79; **D** = 60-74; **F** = 0-59

Darton State College – Health Sciences Division
Radiologic Science Program

Program Accreditation and Compliance

The Radiologic Science program is currently in the process of initial accreditation with the Joint Review Committee on Education in Radiologic Technology (JRCERT). Students who have questions concerning compliances with JRCERT Standards should contact the Program Director with those concerns and follow the due process procedure if necessary. To learn more about JRCERT, log on to JRCERT website at www.jrcert.org. The JRCERT can be contacted by the contact information provided below. Please refer to JRCERT Standards provided below.

Joint Review Committee on Education of Radiologic Technology
20 North Wacker Drive, Suite 2850
Chicago, IL 60606-3182
(312) 704-5300 – phone
(312) 704-5304 – fax
email@jrcert.org - email

Standards for an Accredited Educational Program in Radiologic Sciences

EFFECTIVE JANUARY 1, 2011

Adopted by:
The Joint Review Committee on Education in Radiologic Technology – April 2010

Standard One: Integrity
The program demonstrates integrity in the following: representations to communities of interest and the public, pursuit of fair and equitable academic practices, and treatment of, and respect for, students, faculty, and staff.
Standard Two: Resources
The program has sufficient resources to support the quality and effectiveness of the educational process.
Standard Three: Curriculum and Academic Practices
The program's curriculum and academic practices prepare students for professional practice.
Standard Four: Health and Safety
The program's policies and procedures promote the health, safety, and optimal use of radiation for students, patients, and the general public.
Standard Five: Assessment
The program develops and implements a system of planning and evaluation of student learning and program effectiveness outcomes in support of its mission.
Standard Six: Institutional/Programmatic Data
The program complies with JRCERT policies, procedures, and **STANDARDS** to achieve and maintain specialized accreditation.

Darton State College – Health Sciences Division
Radiologic Science Program

Application for Admission to the Radiologic Science Program

Students seeking admission to the Darton State College Radiologic Science Program must complete the program application for admission and return it along with any additional documentation to be evaluated for competitive admission to the Health Sciences Division or to the program director. Be sure to read all information carefully before completing the application. **All documents must be submitted on or before November 1st** to be considered for acceptance into the class beginning the following January.

ADMISSION REQUIREMENTS:

1. Meet all of Darton State College's acceptance requirements.
2. Overall GPA of 2.0 or greater on a 4.0 scale or a minimum of 19 on the ACT.
3. All required Learning Support courses must be satisfied/completed successfully.
4. Complete the Radiologic Science program application provided in this packet.
5. Submit all documentation to be evaluated for points prior to application deadline – November 1st. (Ex. Health form, up to 3 letters of recommendation, volunteer documentation, immunization record, etc.).
6. The following courses will be evaluated for points based on the grade obtained:
    a. College Algebra (MATH 1111)
    b. English Composition I (ENGL 1101)
    c. Fundamentals of Computer Applications (CISM 2201)
    d. Anatomy and Physiology (EITHER BIOL 1100K OR BIOL 2111K)

**Be aware that BIOL 1100K may not transfer. BIOL 2111K (A&P I) and BIOL 2112K (A&P II) may be taken in lieu of BIOL 1100K: Anatomy and Physiology for the Health Care Provider.

7. To progress successfully through the curriculum and function as a practicing radiologic technologist after graduation, the individual must have:
    a. Visual acuity with or without corrective lenses to view radiographic images, physicians' orders, patients' charts, identifying markers on patients, equipment manuals, to identify respirations of patients, etc.;
    b. Hearing with or without auditory aids to obtain patients' history by interview, to hear audible signals produced by imaging equipment, etc.;
    c. Physical ability to operate equipment (portable and stationary x-ray equipment, stretchers, wheelchairs, patients, immobilization devices, etc.), to sufficiently (minimal impairment of upper and lower extremities) perform CPR, etc.;
    d. Manual dexterity to lift patient while placing imaging device, etc.;
    e. Speech sufficient to communicate with staff and patients in a timely, effective manner.

APPLICATION AND DOCUMENT SUBMISSION

Health Sciences Division
Radiologic Science Program
Attention: Application Coordinator
2400 Gillionville Road
Albany, GA 31707

Radiologic Science Program telephone is (229) 317-6724.
Radiologic Science Program office is in Building J Room 130.
Health Sciences Division telephone is (229) 317-6900.

Darton State College – Health Sciences Division
Radiologic Science Program

SELECTION PROCESS

Due to limited clinical placements, the program can only accept a certain number of applicants each year. Admission into the program is competitive based on the points system described in the next section. Admission into the program is non-discriminatory in regard to race, color, religion, gender, age, disability, national origin, or any other protected class.

Points in the selection process will be awarded as follows:

1. Up to three (3) letters of recommendation (enclosed in this packet) from a non-relative can be submitted. Each can count up to 50 points.

2. Applicant's grade in each of the following courses: MATH 1111; ENGL 1101; CISM 2201; BIOL 1100K OR 2111K.

A = 50 points; B = 30 points; C = 10 points

3. Provided documentation of 40 hours of volunteer service in a radiology department. This documentation can count up to 1 point per hour volunteered with a limit of 40 hours/points.

*Documentation of volunteer service must:

a) be on company letterhead.
b) provide a description of duties performed.
c) be signed by supervisory personnel of that facility.

4. All of the following clinical forms/documents (all inclusive) are worth 60 points (partial points will not be given):

i) Certification of Medical Examination form
ii) Certificate of Immunization form
iii) PPD (tuberculosis skin test or Chest x-ray)
iv) Hepatitis B Vaccination

SELECTION NOTIFICATION

Letters of selection or non-acceptance will be sent out following the selection process. The selection process takes place in November (after the document submission deadline of November 1st) each year. Students are notified by December 1st each year of selection status. Selected students must confirm their intent to enroll in writing within 10 days after the post marked date of their acceptance letter. A student that fails to respond in the appropriate time frame will forfeit their position in the program.

Darton State College – Health Sciences Division
Radiologic Science Program

Fees and Costs

All fees are payable at the beginning of each semester, and registration is not complete until these fees have been paid. Payment must be made by cash, check, money order, or credit card (cash advance to which bank will add interest and service charge). For a complete listing of fees and miscellaneous costs, see Section Five in the Darton State College Catalog.

ADDITIONAL FEES

Darton Application Fee – Each student is required to pay a non-refundable application fee of $20.00.

Course Fees – For Georgia state residents with twelve (12) credit hours or more per semester, tuition is approximately $960.00. Georgia state residents with less than twelve (12) credit hours will pay approximately $80.00 per semester hour. For non-residents (in addition to all other fees) with twelve (12) or more semester credits, tuition will be approximately $3,720.00. For non-residents with less than twelve (12) semester hours, tuition will be approximately $310.00 per semester hour.

Late Registration Fee – There is a late registration fee of $25.00. See catalog for further information.

Hepatitis B Vaccination Fee – Each student enrolled in the Radiologic Science Program is required to either receive the vaccination three-shot series against the Hepatitis B virus or sign a declination form indicating knowledge of the risks of declining the vaccination. Students who have already had the vaccination are required to provide relevant substantiating documentation of their status regarding this requirement. It is the responsibility of the applicant to schedule and pay the cost of this vaccination. The student may elect to utilize the services of the County Health Department or family physician to complete the vaccination process.

Health Insurance – It is required that students maintain health insurance in case of injury or illness throughout the program. Please see following pages for information about student health insurance.

Malpractice Insurance – Students are required to pay (along with their tuition) the cost of malpractice insurance each spring semester (before starting clinical rotations) as part of the program requirements. The cost of the insurance is approximately $17.50 and will be figured in with fees when you register for your first clinical course.

Professional Fees – It is highly recommended that students join relevant professional societies to enhance professional development. Recommended societies are as follows: GSRT and ASRT.

Name Badges – Students are required to purchase name badges prior to the first clinical course. Information regarding the requirements of the name tags and logistics will be provided after acceptance during the first spring semester. The approximate cost of the name badges is $10.00.

Clinical Attire – Uniforms are required for clinical rotations. The following are estimates of required items: scrub uniform - $40.00; patch - $5.00; shoes - $60.00; lab coat (optional) - $30.00.

Books – Full time students can expect to pay up to $350.00 for books and supplies for each semester. It is estimated that the books for all the Radiologic Science (RADS) courses will be approximately $1,000.00.

PPD – A tuberculosis skin test (PPD) or report of a chest x-ray will be due at least once every calendar year. Costs vary from $5.00 to $25.00 for PPDs and more for chest x-rays.

CPR – CPR for the health care professional is required throughout the program. This course is made available through Darton State College at a cost of approximately $6.00 per training session.

Drug Screening – Some of the clinical sites require initial and/or random drug tests of students. The cost of such test is approximately $50.00 and is the student's responsibility. Information will be provided to those accepted as to when and where to complete the drug-screening process.

Background Checks – Some of the clinical sites require a criminal background check of students prior to participating in clinicals. Darton State College utilizes PreCheck to perform these searches. The student's fee is approximately $49.50.

Clinical Travel Expenses – All expenses associated with clinical practicum rotations are the student's responsibility. Such expenses can include but are not limited to transportation (vehicle) cost, fuel, food, etc.

Lab Fee - $10.00-$35.00 (for classes such as Biology, Chemistry, Physical Science, or Physics)

Information Technology Fee - $48.00 (See catalog for further information.)

Student Services Fee – $150.00 per semester (See catalog for more information.)

Graduation Fee - $35.00 is due when student applies for graduation.

ARRT Application Fee – $200.00 is due when the student applies to take the national certification exam offered by the American Registry of Radiologic Technologists. Fee and application can be submitted as early as three months prior to projected date of program completion/graduation.

ARRT Pre-Application Review – This option is available via www.arrt.org in order to evaluate initially if an applicant may be eligible to take the national certification exam upon graduation when ethical violation(s) may be present on background reports. This is available to students who are not yet enrolled in a program or are enrolled in a program but more than six months away from graduation. The fee is $100.00 and is non-refundable and non-transferrable. The application can be found as follows: 1) go to www.arrt.org, 2) click on "Students", 3) click on "Ethics Review Pre-Application."

Darton State College – Health Sciences Division
Radiologic Science Program

Mandatory Student Health Insurance

Beginning Fall Semester 2014, all new students accepted into ANY Health Sciences or Nursing Program at Darton State College will be required to show proof of active Medical Insurance coverage. This is a Board of Regents of the University System of Georgia mandate, and not a Darton State College mandate. Proof of coverage must be submitted **designated dates at the beginning of each spring semester**. Submissions CANNOT be done BEFORE or AFTER these designated dates. Submission is done via the following website:

https://studentcenter.uhcsr.com/darton

Proof of coverage must be provided in one of the following ways:

Through a currently active parent plan.
Through a currently active individual or family plan.
Through a currently active Employer-Sponsored plan.
Through a currently active Darton State College Student Health Insurance Plan (SHIP).
Through a currently active Government-Sponsored Plan.

If a student fails to provide appropriate proof of coverage during the dates stated above, the student will be automatically enrolled (via the Business Office) into plan #4 above. As of May 1, 2014, the Annual Premium rate for Plan #4 was as follows:

Student – Age 26 and Under $1,381.00
Student – Age 27 and Older $1,782.00
**These rates are subject to change without notice.*

Additionally, Health Insurance coverage must be maintained by the student throughout the entire time that he/she remains enrolled and is actively progressing through his/her respective Health Sciences or Nursing Program. If a student fails to maintain Health Insurance coverage, then he/she will be immediately dismissed from his/her respective Health Sciences or Nursing Program for failure to maintain the mandatory coverage as required by the Board of Regents of the University System of Georgia. If you have any questions regarding this requirement, please contact your respective Program Director, the Health Sciences Division Office, or the Nursing Division Office.

I have read the above statement, and I understand the requirements as listed above and understand that my acceptance into any Darton State College Health Sciences or Nursing Program requires Mandatory Medical Insurance coverage.

_____ _____
Student Signature Date

_____
Printed Name

Darton State College – Health Sciences Division
Radiologic Science Program

PROGRAM APPLICATION FORM

Directions: *Please complete this entire form and submit it along with other forms and related documents to be evaluated for admission to the program office by* ***NOVEMBER 1st****. If accepted, the applicant will begin occupational (RADS) courses the following January*. It is the applicant's responsibility to make sure all forms are fully completed and submitted to the program by the deadline.

Name: _____ Darton Student ID#: _____

Address: _____ (Street Address, Apt. #)

_____ (City, State, Zip)

Phone: _____ Alternate Phone: _____

Email: _____

Emergency Contact Name: _____ Relation: _____

Emergency Contact Phone: _____

Please check the appropriate space next to the additional documentation you will be providing.

_____ Number of Recommendation Forms (can submit up to three)

_____ Volunteer Documentation

_____ Health forms (including Physical form, Immunization form including PPD and HepB Vacc.)

_____ Academic Transcript for evaluation of one or more of following: MATH 1111, ENGL 1101, CISM 2201, BIOL 1100K OR 2111K

Please read the following statement and sign confirming agreement to the statement.

I have read and understand the Radiologic Science program application requirements and selection process explained in the application packet. I understand and will follow any requirements set forth by the Radiologic Science program. I will provide all health documentation outlined in this application packet prior to beginning clinical assignments. I am aware of the job market and employment outlook both locally and nationally for this profession. I am aware of the physical requirements of the program.

Signature: _____ Date: _____

Darton State College – Health Sciences Division
Radiologic Science Program

Certification of Medical Examination Form

This is to certify that I have examined _____ and find

him/her to be of general good health.

_____ _____
Date of Examination Signature
(Physician/PA/ARNP)

_____
_____
_____ _____
Name, address, and phone of facility Printed name (provided above)

---------- **OR** ----------

This is to certify that I have examined _____ and find

him/her to be of general good health EXCEPT for the following condition(s): _____

_____

_____

_____

_____ _____
Date of Examination Signature
(Physician/PA/ARNP)

_____
_____
_____ _____
Name, address, and phone of facility Printed name (provided above)

Darton State College – Health Sciences Division
Radiologic Science Program

Certificate of Immunization Form

Part A – *To be completed by student*
Name: _____ Date of Birth:_____ SSN: _____

Address: _____
Street City State Zip
Daytime Telephone Number (____) _____ Expected term of enrollment _____

Part B – *To be completed and singed by a health care provider. Dates must include month and year.*

I. MMR (Measles, Mumps, Rubella) *Note: Date must be after 1970*
- a. Dose 1 – immunized at 12 months of age or later, and (mm/dd/yy) ___/___/___
- b. Dose 2 – immunized at least 30 days after Dose 1 (mm/dd/yy) ___/___/___

II. Measles *Note: Date must be after March 4, 1963*
- a. Had disease, confirmed by physician diagnosis in office record, (mm/dd/yy) ___/___/___
- b. Born before 1957 and therefore, considered immune, (mm/dd/yy) ___/___/___
- c. Has laboratory evidence of immune titer (specify date of titer), (mm/dd/yy) ___/___/___
- d. Immunized with live measles vaccine at 12 mo. of age or later, **AND** (mm/dd/yy) ___/___/___
- e. Immunized with 2nd dose of live measles vaccine at least 30 days after first dose. (mm/dd/yy) ___/___/___

III. Mumps *Note: Date must be after April 22, 1971*.
- a. Had disease; confirmed by physician diagnosis in office report, (mm/dd/yy) ___/___/___
- b. Born before 1957 and therefore considered immune, (mm/dd/yy) ___/___/___
- c. Has laboratory evidence of immune titer (specify date of titer), (mm/dd/yy) ___/___/___
- d. Immunized with vaccine at 12 months of age or later (mm/dd/yy) ___/___/___

AND

IV. Rubella *Note: Date must be after June 9, 1969*
- a. Has laboratory evidence of immune titer (specify date of titer), (mm/dd/yy) ___/___/___
- b. Immunized with vaccine at 12 months of age or later. (mm/dd/yy) ___/___/___

V. PPD 5TU *Note: Within 3 months of program entry date.* _____mm on (mm/dd/yy) ___/___/___

VI. Chest X-ray *Note: Necessary only if PPD positive* (mm/dd/yy) ___/___/___

VII. Polio *Note: Minimum of three. Trivalent OPV up to 18 years of age. After 18, OPV is not recommended.* (mm/dd/yy) ___/___/___

VIII. Hepatitis *Note: After above requirements are completed.*
- a. Had disease, confirmed by physician diagnosis in office record, OR (mm/dd/yy) ___/___/___
- b. Has laboratory evidence of immune titer (specify date of titer), OR (mm/dd/yy) ___/___/___
- c. Has complete immunization series (mm/dd/yy) ___/___/___

1st dose (mm/dd/yy) ___/___/___ 2nd dose (mm/dd/yy)___/___/___/ 3rd dose (mm/dd/yy/)___/___/___

PLEASE NOTE YOU MUST HAVE YOUR SECOND HEPATITIS SHOT BEFORE STARTING CLINICAL ROTATIONS!!!!

_____
Signature of Physician or Health Department Official Print Name/Facility

Date:_____

Darton State College – Health Sciences Division
Radiologic Science Program

Recommendation Form

Part 1 – To be completed by the applicant

Applicant's name:_____
Last First Middle

Date of birth: _____

Applicant's waiver of right of access to confidential statement:

___ I waive my right of access to any information contained on this recommendation form.
___ I do not waive my right of access to information contained on this recommendation form.

_____ _____
Applicant's Signature Required **Date**

I understand that recommendations from family and friends are not permitted.

I understand that I must supply the person that I have chosen to give my recommendation form to an envelope to put the completed form in as well as a stamp for mailing. A sealed envelope containing the completed form may be returned by the applicant to the Radiologic Science Program office. If the envelope has been tampered with in any way, the contents will be void and not considered for entrance into the program.

_____ _____
Applicant's Signature Required **Date**

Please use the following address for returning your completed recommendation forms. It is recommended that you pre-address the envelopes.

Kelley Castro
Director of the Radiologic Science Program
Darton State College Health Sciences Division
2400 Gillionville Road
Albany, GA 31707-3098

Applicant's name:_____

Part 2 – To be completed by the evaluator

The above individual is applying to a professional program at Darton College. We value your comments and ask that you give a full and candid appraisal so that fair consideration may be given to the applicant.

5 = Outstanding 4 = Good 3 = Average 2 = Fair 1 = Poor 0 = Not Applicable

Academic motivation	_____	Ability to cope with stress	_____
Attitude toward authority	_____	Analytical and problem solving ability	_____
Adaptability to change	_____	Ability to work with people	_____
Organizational skills	_____	Leadership ability	_____
Integrity	_____	Personal appearance	_____
Dependability/Reliability	_____	Ability to communicate effectively	_____
Emotional maturity	_____		

Please check one:
I have known the applicant for: _____ Less than a year _____ 1-3 year's _____ 4 or more years

My relationship to the applicant is/was:
_____ Employer/Supervisor _____ Educator _____ Counselor _____ Other _____

Summary:
We invite additional comments and observations about the applicant. If the applicant is already functioning as a healthcare provider, comment on this individual's technical skills and professional knowledge base.

_____
_____
_____
_____

Evaluator Information: (please print)

Name: _____ Position: _____

Place of employment: _____ Telephone: _____

_____ _____
Signature Date

Thank you for your time and information. An applicant may be considered for admission when this completed recommendation form is returned to the Radiologic Science program's office. Please put the completed form into the envelope provided.

Darton State College – Health Sciences Division
Radiologic Science Program

Recommendation Form

Part 1 – To be completed by the applicant

Applicant's name:_____
Last First Middle

Date of birth: _____

Applicant's waiver of right of access to confidential statement:

___ I waive my right of access to any information contained on this recommendation form.
___ I do not waive my right of access to information contained on this recommendation form.

_____ _____
Applicant's Signature Required **Date**

I understand that recommendations from family and friends are not permitted.

I understand that I must supply the person that I have chosen to give my recommendation form to an envelope to put the completed form in as well as a stamp for mailing. A sealed envelope containing the completed form may be returned by the applicant to the Radiologic Science Program office. If the envelope has been tampered with in any way, the contents will be void and not considered for entrance into the program.

_____ _____
Applicant's Signature Required **Date**

Please use the following address for returning your completed recommendation forms. It is recommended that you pre-address the envelopes.

Kelley Castro
Director of the Radiologic Science Program
Darton State College Health Sciences Division
2400 Gillionville Road
Albany, GA 31707-3098

Applicant's name:_____

Part 2 – To be completed by the evaluator

The above individual is applying to a professional program at Darton College. We value your comments and ask that you give a full and candid appraisal so that fair consideration may be given to the applicant.

5 = Outstanding 4 = Good 3 = Average 2 = Fair 1 = Poor 0 = Not Applicable

Academic motivation	_____	Ability to cope with stress	_____
Attitude toward authority	_____	Analytical and problem solving ability	_____
Adaptability to change	_____	Ability to work with people	_____
Organizational skills	_____	Leadership ability	_____
Integrity	_____	Personal appearance	_____
Dependability/Reliability	_____	Ability to communicate effectively	_____
Emotional maturity	_____		

Please check one:
I have known the applicant for: _____ Less than a year _____ 1-3 year's _____ 4 or more years

My relationship to the applicant is/was:
_____ Employer/Supervisor _____ Educator _____ Counselor _____ Other _____

Summary:
We invite additional comments and observations about the applicant. If the applicant is already functioning as a healthcare provider, comment on this individual's technical skills and professional knowledge base.

_____
_____
_____
_____

Evaluator Information: (please print)

Name: _____ Position: _____

Place of employment: _____ Telephone: _____

_____ _____
Signature Date

Thank you for your time and information. An applicant may be considered for admission when this completed recommendation form is returned to the Radiologic Science program's office. Please put the completed form into the envelope provided.

Darton State College – Health Sciences Division
Radiologic Science Program

Recommendation Form

Part 1 – To be completed by the applicant

Applicant's name:_____
Last First Middle

Date of birth: _____

Applicant's waiver of right of access to confidential statement:

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___ I do not waive my right of access to information contained on this recommendation form.

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Applicant's Signature Required **Date**

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Attitude toward authority	_____	Analytical and problem solving ability	_____
Adaptability to change	_____	Ability to work with people	_____
Organizational skills	_____	Leadership ability	_____
Integrity	_____	Personal appearance	_____
Dependability/Reliability	_____	Ability to communicate effectively	_____
Emotional maturity	_____		

Please check one:
I have known the applicant for: _____ Less than a year _____ 1-3 year's _____ 4 or more years

My relationship to the applicant is/was:
_____ Employer/Supervisor _____ Educator _____ Counselor _____ Other _____

Summary:
We invite additional comments and observations about the applicant. If the applicant is already functioning as a healthcare provider, comment on this individual's technical skills and professional knowledge base.

_____
_____
_____
_____

Evaluator Information: (please print)

Name: _____ Position: _____

Place of employment: _____ Telephone: _____

_____ _____
Signature Date

Thank you for your time and information. An applicant may be considered for admission when this completed recommendation form is returned to the Radiologic Science program's office. Please put the completed form into the envelope provided.

STUDENT FINANCIAL AID

There are several financial aid programs that Darton State College has available. These programs include grants, scholarships, loans and employment opportunities.

To be considered for any type of financial aid an applicant must:

(1) Be admitted as a regular student.

(2) Complete the free application for Federal Student AID (FAFSA). Students must complete the institutional application in addition to the FAFSA to be considered for federal or state aid. Financial aid awards are made on a rolling basis throughout the year. Students must re-apply each year to determine continuing eligibility.

More information about financial aid can be found in the Darton State College Catalog. You may also call the Financial Aid office at (229) 317-6746.

SOWEGA- AHEC offers a Health Careers Scholarship please contact them at:

SOWEGA- AHEC
1512 W. Third Avenue
Albany, Ga. 31707
(229) 439-7185

The internet is an excellent source of information on radiography scholarships. Please feel free to search the internet for opportunities and scholarships that may benefit you!

DARTON STATE COLLEGE

AN EQUAL EMPLOYMENT AND EDUCATIONAL OPPORTUNITY INSTITUTION

Darton State College, in compliance with Federal law, does not discriminate on the basis of race, color, national origin, disability, sex, religion, or age in any of its policies, practices or procedures this includes but is not limited to admissions, employment, financial aid and educational services.

TRANSCRIPTS AND TRANSFER OF RECORDS

Students that wish to have to have a transcript of their record at Darton State College sent to another institution should submit a "Request for Transcript of Record" from the Registrar's Office at least two weeks prior to the date that the transcript is needed. The first transcript is provided without cost to the student: additional transcripts are issued upon payment of $1.00 for each transcript issued. Additional information on Transcripts and Continuing Education Units can be found in section A under Records in the Darton State College Catalog.

THE DARTON STATE COLLEGE CATALOG AND STUDENT HANDBOOK

It is strongly advised that the student maintains a copy of the Darton State College Catalog and the Darton State College Student Handbook.

WOULD YOU LIKE TO KNOW MORE ABOUT RADIOGRAPHY? PLEASE GO TO THESE WEB SITES

The American Registry of Radiologic Technologists
www.arrt.org

The American Society of Radiologic Technologists
www.asrt.org

The Georgia Society of Radiologic Technologists
www.gsrt.org

The Joint Review Committee on Education in Radiologic Technology
www.jrcert.org

U.S. Department of Labor
Bureau of Labor Statistics
Occupational Outlook handbook
www.bls.gov

Darton State College – Health Sciences Division
Radiologic Science Program

APPLICATION CHECKLIST
for the
RADIOLOGIC SCIENCE PROGRAM

1. I have applied to Darton State College. _____
2. I have had all of my transcripts sent to Darton's Admission Office. _____
3. I have been accepted to Darton State College. _____
4. I have satisfied any Learning Support courses if applicable. _____
5. I have my three recommendations forms completed. _____
    a. I am returning the forms in sealed envelopes myself **OR**
    b. I have checked to see if my recommendation forms were received.
6. I have volunteer documentation for additional points. _____
7. I have my student ID# or a transcript for points for completed courses. _____
8. I have my completed RADS Program Application Form. _____
9. I have my completed Health Exam form for additional points. _____
10. I have my completed Immunization Record Form for points. _____
11. I have turned in all documentation by November 1st. _____
12. I have called the RADS office to verify receipt of all documents before Nov. 1st. _____