

COMPREHENSIVE COURSE GUIDE

COURSE DEPARTMENT AND NUMBER: COMM 1000

TITLE: Cultural Diversity in Communication

CREDIT HOURS: 2

CONTACT HOURS: 2

COURSE DESCRIPTION: This course emphasizes the patterns of public and interpersonal communication among and between ethnic groups and minority cultures globally with strategies and skills for improving the quality of those interactions. This class will deepen the understanding of communication as a social process using the course as a public speaking forum.

PREREQUISITE: READ 0099

FREQUENCY OF OFFERING: All Semesters

REQUIRED TEXT: Among Cultures: The Challenge of Communication 2nd Edition by Bradford J. Hall, Thomson Publishing

COURSE OBJECTIVES:

- I. Students will analyze the basic components of major global cultures and core ideas of intercultural communication processes in different situations through written and oral presentations.
- II. Students will analyze the differences and similarities between intercultural interactions and identities from within their own perspectives.
- III. Students will demonstrate an understanding of the readings and lectures through quizzes, reading responses, journal entries, examinations, and class activities. Written assignments will adhere to rules of Standard English.
- IV. Students will deliver a minimum of three individual speeches and participate in one group presentation. Speeches will increase in length (from 3 minutes to 10 minutes) and complexity (from personal experience and opinions to researching current events). Students will be required to use library resources in their research efforts for presentations.
- V. Students will develop and utilize appropriate visual aids in their presentations, including at least one PowerPoint presentation.

- VI. Students will gain speaking experience and gain confidence in their speaking skills exemplified by their verbal and nonverbal efforts and will utilize audience analysis techniques in the preparation of their presentations.
- VII. Students will demonstrate effective listening skills and apply constructive evaluations to peer speeches.

MINIMUM PROCEDURAL REQUIREMENTS:

- I. Prepare journal entries that may include chapter responses, outside reading assignments, and multicultural observations.
- II. Participate in all class speaking assignments as required.
- III. Quizzes, exams, and final examination covering assigned readings and class discussions.

POLICIES:

- I. Attendance - Irregular attendance reduces students' opportunity for success in the course. Students who miss the equivalent of three 50-minute class periods will receive a letter advising them of their absences and warning them of the fact that they are jeopardizing their final grade.

If any student is absent on the day his/her speech is due or is not prepared to give the speech, the speech may not be made up unless the absence is excused in advance. If the absence is not excused, the student will receive a zero for assignments missed.

II. GRADING

- 50% Classroom speeches
- 40% Written assignments, quizzes, reading responses, class activities, exams and participation
- 10% Final exam

The following grading scale will be used:

100-90	A
89-80	B
79-70	C
69-60	D
59-00	F

Participation is evaluated on the basis of evidence of preparation of assignments and collection of selected exercises.

*Students must successfully accomplish all oral presentations in order to pass this course.

- III. Individual Conferences - Instructors carry many responsibilities that require them to be out of their offices, sometimes even during posted office hours. Students needing assistance or clarification regarding class work should make appointments for conferences with their instructors.
- IV. Plagiarism - Presenting someone else's phrasing and/or ideas as one's own will result in a 0 for the assignment and may result in an F for the course.
- V. Technology – Students are expected to access Web CT to participate in classroom discussions and/or retrieve additional information required by the instructor. Students having difficulty accessing their accounts should consult the instructor or computer help desk personnel.
- VI. Disability - In compliance with the Americans with Disabilities Act (ADA), Darton College will honor requests for reasonable accommodations made by individuals with disabilities. Students must self-disclose their disability to the Office of Disability Services before academic accommodations can be implemented.
- VII. Electronic Devices – It is the individual student's responsibility to silence the ringer of his or her cell phone, beeper, or any other device before entering a class (including guest lectures and performances/recitals). The production of any audible alert by these devices when a class is in session is considered disruptive classroom behavior. The instructor may take appropriate actions to curb such disruption in accordance with the College's Policies of Disruptive and Obstructive Behavior under Code of Conduct in the Student Handbook.
- VIII. Respectful learning atmosphere – Students are expected to professionally compose their demeanor at all times. This means being respectful of their peers and instructor. Disrespectful and disruptive behavior such as making fun of peers and/or instructor, talking during others' speeches or when someone else is talking, walking into or out of the classroom during speeches, and acting in a rude manner will not be tolerated. Students will be asked to stop their disrespectful behavior, and then may be asked to leave if additional problems persist. The instructor will determine appropriate disciplinary action in accordance with the College's Policies of Disruptive and Obstructive Behavior under the Code of Conduct in the Student Handbook.

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The instructor will announce office and telephone numbers. Office hours are posted on the office door. Students are encouraged to seek the assistance of their instructors should they have any questions or concerns about the course.

Congratulations on your completion of reading this comprehensive course guide, which will certainly give you a better chance to succeed in this course. Please log into **MyDC** and send an email message to your instructor to acknowledge that you have read the complete document and understand the objectives, requirements, and policies of this course.