

COMPREHENSIVE COURSE GUIDE

COURSE DEPARTMENT AND NUMBER: GRMN 1001

TITLE: Elementary German I

CREDIT HOURS: 3

CONTACT HOURS: 3 class, 1 laboratory

COURSE DESCRIPTION: An introduction to the German language and the culture of the German-speaking world. Beginning of a survey of basic German grammar and the development of the four language skills of listening, speaking, reading, and writing German. Some aspects of everyday life in the German-speaking world will also be introduced.

PREREQUISITES: READ 0099 and ENGL 0099.

FREQUENCY OF OFFERING: On demand.

REQUIRED TEXTS: Kontakte: A Communicative Approach, 4th Ed. (2000), Terrell, Tschirner, Nikolai and Genzmer; McGraw Hill, Inc., and accompanying Workbook/Lab Manual (Arbeitsbuch).

SUPPLEMENTAL MATERIALS: Tutorial software and audiotapes in the Foreign Language Laboratory (G225), handouts, and language and culture information websites on the Internet (accessible from the Foreign Language Lab and from the Media Center).

COURSE OBJECTIVES: Students will use basic language and grammatical structures in common situational contexts and gain an understanding of the history and contemporary cultures of German-speaking countries. Structures will include the present and present perfect tenses, modal verbs, the nominative and accusative cases, and temporal and local prepositions.

MINIMUM PROCEDURAL REQUIREMENTS: Acquisition of vocabulary and structures (enhanced through usage in class); active participation in class activities, to include dialogs, interviews, oral presentations, viewing and describing visual materials, comprehension exercises, practice in orthography, role playing, and review of homework. One class per week will have time reserved for discussion of German culture. In order to maximize class time for the practice of communicative skills, it is important that students (1) prepare for the class hours, (2) attend the class hours, and (3) participate in the class hours. Preparatory work is indicated on the syllabus under the category "**Zu Hause**". Both written and oral tests are administered during the course.

OTHER REQUIRED EVALUATIVE WORK: Students are required to keep a vocabulary notebook in which new vocabulary should be recorded. The instructor will evaluate this notebook during the last week of the course. Students are required to attend one hour of directed lab per week and to work a minimum of one additional hour per week in the Foreign Language Laboratory (G225) in addition to time in class. This additional lab work may include use of tutorial software and audiotapes, research through the Internet, or other activities as assigned by the instructor. Students may bring blank audiocassettes for duplication if they wish to do listening activities at home.

POLICIES:

- I. Attendance - Irregular attendance reduces a student's opportunity for success in the course, and **attendance is considered in the class participation component of grading. Any student who misses more than 10% of the scheduled meetings will have a reduction in the final grade and may fail the course. After missing 5% of the scheduled sessions, a student will be mailed a notice of excessive absences.**

- II. Make-up Work - **Students must inform the instructor in advance if they must miss a test, and they must have a valid excuse.** Tests must be made up as soon as possible; **students will receive a mark of zero for any test not made up within two weeks of the original test date without a valid written excuse.**

- III. Grading - The final grade is made up of the following:

A.	Written quizzes/midterm	30%
B.	Written final	20%
C.	Oral test	10%
D.	Class participation (includes preparation, to be judged by the regular review of exercises in class, select collection of exercises, as well as attendance)	10%
E.	Vocabulary notebook/ German news and homework	20%
F.	Lab attendance	10%

- IV. Disability - In compliance with the Americans with Disabilities Act (ADA), Darton College will honor requests for reasonable accommodations made by individuals with disabilities. Students must self-disclose their disability to the Office of Disability Services before academic accommodations can be implemented.

- V. Individual Conferences - **Students are always encouraged to visit or call the instructor during office hours. In the case of GSAMS and telecourses, students may also contact the instructor by email.** See the course syllabus for details. In some cases, tutorial assistance may be arranged through the Foreign Language Lab or the Peer Tutoring Program.

- VI. Plagiarism – Presenting someone else’s phrasing and/or ideas as one’s own will result in a 0 for the project and may result in an E for the course.

Congratulations on your completion of reading this comprehensive course guide, which will certainly give you a better chance to succeed in this course. Please log into **MyDC** and send an email message to your instructor to acknowledge that you have read the complete document and understand the objectives, requirements, and policies of this course.