



## COLLEGE CAMPUS SECURITY REPORT

January 1, 2010 through December 31, 2010  
<http://www.darton.edu/ps/publications.php>



This report includes procedures for students, employees and visitors to report criminal actions or other emergencies on campus and the institution's response.

[Federal Campus Security Act of 1990; 668.47(a)(1)]

*Dartton College is an affirmative action/equal opportunity institution.*

To report a crime or emergency, a student, employee or visitor should contact:

### 24-Hour Service:

Campus Police Primary Cellular Telephone:  
Campus Telephone System 9-344-2029  
Pay/Other Telephones 344-2029  
Campus Police Secondary Cellular Telephone:  
Campus Telephone System 9-376-2700  
Pay/Other Telephones 376-2700

Albany Police Department  
Campus Telephone System 9-911  
Pay/Other Telephones 911

### Campus Police Department:

Office Hours & Location:  
Monday - Friday 8:00am - 5:00pm  
C208 (2<sup>nd</sup> Floor, Student Center)

Campus Telephone System 6316  
Pay/Other Telephones 317-6316

### Evening Operations:

Office Hours & Location:  
Monday-Thursday 5:00pm-10:00pm (Bldg. E)

Campus Telephone System 6944  
Pay/Other Telephones 317-6944

Dartton police have the primary responsibility for responding to all reported crimes or emergencies. After being notified of a crime or emergency, the officers shall notify the Chief of Police who will then notify the President, Vice President for Academic Affairs, Vice President for Business & Financial Services and Vice President for Student Affairs about the crime or emergency.

### Security of and Access to Campus Facilities [668.47(a)(2)]

As one of the State's public institutions of higher education, the college is open to the public. The Admissions and Financial Aid Offices are open 8:00am-6:00pm Monday and Tuesday and 8:00am-5:00pm Wednesday through Friday. Administrative offices are closed Saturday, Sunday and holidays.

Classes are scheduled 6:30am to 11:15pm Monday through Thursday, 6:30am to 10:15pm Friday and 7:30am to 1:00pm on Saturday.

Library hours are 7:30am to 9:00pm Monday through Thursday, 7:30am to 5:00pm Friday, 2:00pm to 6:00pm on Sunday and 8:00am to

5:00pm Monday through Friday during semester breaks.

### Campus Law Enforcement and Prompt Reporting of Campus Crimes [668.47 (a)(3)(i)(ii)]

In addition to the campus police, the college contracts with private security for 24-hour security coverage. Students, employees and visitors are encouraged to promptly report all campus crimes to campus police and/or security officers.

### Informing Students & Employees about Campus Security Problems [668.47 (a)(4)] and Sexual Assault Programs [668.47 (12)]

Students and employees are encouraged to be responsible for their own security and the security of others. For information about sexual assault programs and procedures to follow when a sex offense occurs, students and employees should contact the Vice President for Student Affairs.

### Vice President for Student Affairs:

Office Hours 8:00am-5:00pm Monday – Friday  
Campus Telephone System 6728  
Pay/Other Telephones 317-6728

### Informing Students and Employees about Crime Prevention [668.47 (a)(5)]

The Vice President for Student Affairs will provide students with a brochure on "safety tips" for prevention of crimes. The Vice President for Business and Financial Services will provide employees with comparable information. The information will be distributed in the Fall Semester of each academic year.

### Possession, Use or Sale of Alcoholic Beverages and Illegal Drugs; Drug and Alcohol Abuse [668.47 (a)(9)(10)(11)]

The college recognizes and supports existing local, State and Federal laws and policies of the Board of Regents with respect to the sale, use, distribution and possession of alcoholic beverages and illegal drugs, as well as the Drug-Free Postsecondary Education Act of 1990 with respect to the manufacture, distribution, sale, possession or use of marijuana, controlled substances or dangerous drugs on college campuses and elsewhere.

**Higher Education Opportunity Act (HEOA) Emergency Response and Evacuation Policy** The college will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus.

In addition to a student being subject to prosecution in accordance with criminal laws governing alcohol and drugs, the college may impose certain disciplinary actions on the student. These disciplinary actions are described in the College's Student Handbook ("Code of Conduct").

A copy of the college's drug-free policy is distributed to students on an annual basis. A copy of the policy is available at the Office of the Registrar.

The College's Student Handbook is distributed to students at each registration. Copies of the handbook are available at the Office of Student Activities.

**Missing Student Policy**

In the event that a member of the campus community has reason to believe that a student who resides in an on-campus housing facility is missing, he/she should immediately notify the Darton College Department of Public Safety (DPS). The DPS will then notify the University's Vice President of Student Affairs or his designee, prepare a missing persons report, and initiate an investigation.

Per HEOA requirement, each student has the option to identify a confidential contact to be notified within 24 hours of the determination by the DPS or other law enforcement agency that the student is missing. If a student elects to identify a confidential contact, that information will be maintained by the Vice President of Student Affairs Office, and is accessible only to authorized campus officials. The information may not be disclosed, except to law enforcement officials in furtherance of a missing persons investigation.

If a separate missing persons contact is not identified by the student, an investigation will still be initiated and the emergency contact on record will be notified.

If the missing student is under 18 years of age and not emancipated, he/she can still designate a confidential contact. However, in compliance with the HEOA, a legal parent or guardian will also be notified.

All students who register for on-campus housing will be advised of this policy at the time of registration and/or upon housing check-in.

During the registration process, specific emergency contact information will be captured. At that time, students will have the opportunity to provide separate missing person contact information as well, if they choose to do so.

**Criminal Sex Offense**

The Darton Police Department, City of Albany Police Department (APD), Georgia State Patrol (GSP) and other State or County law enforcement agencies are responsible for the enforcement of laws concerning sex offenses, both forcible and nonforcible. To report an offense, contact:

Darton Police Department  
 Campus telephone 6911  
 Pay/Other telephone 317-6911

Albany Police Department  
 Campus telephone 9-911  
 Pay/Other telephone 911

Cordele Police Department 276-2921

Georgia State Patrol  
 Campus telephone 9-430-4248  
 Pay/Other telephone 430-4248

**Criminal offenses reported to campus police or other law enforcement agencies [668.47(a)(6)(I)]:**

Campus Security Report for the Years:

<u>Offense</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Murder	0	0	0
Rape	0	0	0
Sex Offenses	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Simple Assault	0	0	0
Burglary	4	1	1
Arson	0	0	0
Motor Vehicle Theft	1	0	1

**Criminal offenses reported to and arrests made by campus police or other law enforcement agencies [668.47 (a)(8)(I)]:**

<u>Offense</u>	<u>Number of Cases Reported:</u>			<u>Number of Arrests Made:</u>		
	'08	'09	'10	'08	'09	'10
Liquor Law Violations	1	0	1	1	0	1
Drug Abuse Violations	0	1	0	0	1	0
Weapon Possessions	0	0	0	0	0	0

**Contact Us:**

**Office Hours:** Monday-Friday 8:00am-5:00 pm  
 229-317-6316  
 229-317-6315  
 229-317-6328

**Campus Police Duty Cell:** 229-344-2029  
 229-376-2700

**Office Location – C208**

**Chief of Police:**

229-344-1527

**EMAIL:**

[James.brackin@darton.edu](mailto:James.brackin@darton.edu)  
[Kathleen.schlarb@darton.edu](mailto:Kathleen.schlarb@darton.edu)

**Emergency**  
**229-317-6911**  
**THE CAMPUS IS**  
**PATROLLED BY**  
**POLICE OFFICERS**  
**24 HOURS A DAY/**  
**7 DAYS A WEEK**